

**NATIONAL HISPANIC CULTURAL CENTER
BOARD OF DIRECTORS MEETING
MINUTES**

**April 25, 2019 at 1:30 pm
National Hispanic Cultural Center
Salon Ortega, History & Literary Arts Building
1701 4th Street, SW, Albuquerque, NM 87102**

A meeting of the National Hispanic Cultural Center Board of Directors was held on Thursday, April 25, 2019, in the Salon Ortega in the History & Literary Arts Building of the National Hispanic Cultural Center at 1701 4th Street SW, Albuquerque, NM 87102.

I. Administrative Actions

Call to Order and Roll Call..... Christopher Saucedo

The meeting was called to order by NHCC Board of Directors President Christopher Saucedo at 1:44 pm with the following individuals in attendance:

Board Members: Christopher Saucedo, Sarah Brown, Albert Gallegos, Annette Garcia, Margie Huerta, Brookes McIntyre, Yvett Vazquez- Elias and Acting Executive Director Alberto Cuessy (non-voting, ex-officio). (The following Board Members were not present for the meeting: Phil Archuleta, Kirk Clifton, Darren Cordova, LeeAnna Fresquez, and Bill Miera.)

Guests: DCA Cabinet Secretary Debra Garcia Y Griego, NHCC Visual Arts Program Director Tey Marianna Nunn, NHCC History and Literary Arts Program Director Valerie Martinez, NHCC Acting Deputy Director Nicole Larrañaga, NHCC Board Administrator Alicia Tenorio, NHCC Foundation Director Roberta Ricci, NHCC Foundation Chair Emeritus Edward Lujan; and Dr. Joyce Kaser.

Public & Staff: NHCC Staff Elena Baca, David Gabel, Melissa Armijo, Kinsey Cooper, Kristin Garcia, Jadira Gurule, Rosalie Esquivel, Vanessa Justice, Annette Lujan, Reeve Love, Elsa Menendez, David Torres, Anna Uremovich; and Albuquerque Journal Reporter Adrian Gomez.

Approval of Agenda..... Christopher Saucedo

Saucedo called for a motion to approve the agenda.

Gallegos made a motion to approve the agenda. Vazquez-Elias seconded the motion, and it passed unanimously.

Approval of February Board Meeting Minutes..... Christopher Saucedo

Saucedo presented the February 21, 2019 Board Meeting Minutes, as contained in the Board materials.

Gallegos made a motion to approve the minutes. Huerta seconded the motion, and it passed unanimously.

II. Business Items

New Business

- Presentation & Approval of Visual Arts Acquisitions.....Tey Marianna Nunn

Visual Arts Program Director Tey Marianna Nunn presented the visual arts acquisitions itemized in the Board materials. It was noted that the Collections Committee reviewed the artwork and recommend its approval by the Board.

McIntyre made a motion to approve the artwork presented. Brown seconded the motion, and it passed with all in favor.

- Presentation & Approval of History and Literary Arts Acquisitions.....Valerie Martinez

Saucedo reported that there are no Acquisitions to report at this time, however History & Literary Arts Director Valerie Martinez wanted to recognize Anna Uremovich for all her hard work on their archives, Uremovich is about 3/4 of the way done. Martinez also recognized Librarian, Cassandra Osterloh for her hard work in the Library, Osterloh has cataloged all 1300 books in the Library. McIntyre also congratulated Martinez and all the HLA staff for all their hard work and accomplishments.

Old Business

- Review & Approve Dance Expose Lease.....Nicole Larrañaga

NHCC Acting Deputy Director Nicole Larrañaga presented the one-year extension of the Dance Expose Lease. There are no changes to this lease.

Gallegos moved to renew the Dance Expose Lease. Garcia seconded the motion, and it passed unanimously.

III. Reports

Board President's Report.....Christopher Saucedo

Board President Christopher Saucedo reported that he will be working on creating an Executive Director Search Committee of seven individuals including himself, Janice Torrez and Sarah Brown from the NHCC Foundation Board, Margie Huerta and Darren Cordova from NHCC Board, Valerie Martinez from National Hispanic Cultural Center and Khristaan Villela on behalf of Department of Cultural Affairs.

This committee will have their first meeting next week, and their responsibility will be to review applications, interview applicants and send their recommendations to Governor, Michelle Lujan-Grisham and Cabinet Secretary, Debra Garcia y Griego. He also recommended Board members to volunteer to be part of the Naming Rights Committee, Albert Gallegos and Yvett Vazquez-Elias agreed to volunteer.

DCA Cabinet Secretary ReportDebra Garcia Y Griego

DCA Cabinet Secretary Debra Garcia y Griego first acknowledged Alberto Cuessy for his hard work as Acting Executive Director and all NHCC staff for their hard work during the vacancy of the Executive Director. Garcia y Griego will be hiring for a Deputy Cabinet Secretary and Board Liaison has been named as Jane Egan.

Garcia Y Griego also mentioned that a bill has passed to allow all State Museum and Historic Sites to allow foster families in free. New Mexico currently has 900 foster families. DCA is currently working on a policy for these foster families.

NHCC Executive Director's Report.....Alberto Cuessy

NHCC Acting Executive Director Alberto Cuessy introduced NHCC new hires, Kirk Brown, as our new Sound Engineer. Kirk has been a TERM employee since January 22, 2013 assisting with technical needs in our Performing Arts department. He's been an Audio Engineer since 1981 with Oasis Sound working with many of our partners such as Opera Southwest, New Mexico Philharmonic, AMP Concerts, and many other clients. Cuessy also introduced Joel Arellano, as the new Plant & System Operator. Joel had been working for the NHCC as a temporary employee through a temp agency for nearly a year before he was brought on permanently. Before the NHCC, Joel worked as a Maintenance Supervisor for FPI Management, Westwood Properties, and La Terraza Senior Community Center. Joel brings a wealth of maintenance knowledge to the NHCC.

Cuessy also gave Capital updates as follows:

Welcome Center Update

Construction bids continue to exceed \$1.2 million dollars for a 1,600 sq. ft. bldg. which is approx. \$650-\$750 per sq. ft. Because of that, DFA and GSD will not approve a construction contract at that price point. Doing so will set precedence throughout the state and will open the door for contractors to charge what they want for similar projects.

DCA's Facilities Director, Adan Cordova, has been working with the General Services Department on a new procurement method called "Job Order Contracting" specifically for this project and other DCA projects. My understanding of Job Order Contracting is that pricing is established based on regional rates (NM, AZ, CO, TX, etc.) and a master contract is awarded to contractors who can complete projects at that rate schedule. Also, it's my understanding that the GSD is close to awarding the contracts at which time we'll immediately reach out to those contractors for a bid to construct the Welcome Center.

Museum Entrance Renovation

Tey and I met with the artist and general contractor about 2 weeks ago and addressed several questions each one had. I met with the architect last week to relay the information and to finalize the design. The architect has since submitted the design for permitting and we expect to hear back on that in the next week. At which time, we'll schedule a meeting with Adan, the architect, artist, and VA staff to create a construction schedule. The museum will be open during construction so the general contractor will make every attempt to make sure the area is safe and accessible for staff and visitors during construction.

Update on repairs in Performing Arts Bldg.

The repairs are coming along nicely! Paul Davis has done an amazing job in restoring the performing arts building. We have new carpet in the backstage hallway and 2nd floor hallway, new paint, new wallpaper vinyl, and a new refinished ABQ Journal stage floor! As of today, the dressing rooms and stage are ready to go. All that remains is the furniture in staff offices and minor punch list items such as cove base and paint touch ups. The remaining items will take completed by May 3rd.

NHCC Capital Funds

Thanks to Roberta and Edward for their hard work and dedication, the NHCC received \$1,065,000 for capital repairs and improvements in FY20. Using our campus master plan and facilities assessment, we will be working with Adan and the Secretary to prioritize our capital needs with a focus towards repairs but also on site improvements such as landscape improvements, address safety issues (trip hazards), etc.

NHCC Deputy Director's ReportNicole Larrañaga

NHCC Acting Deputy Director Nicole Larrañaga presented the revenue and attendance reports. Attendance for FY19 is 195,392 guests. We're down about 18,000 guests from this same period last fiscal year 2018. This represents an 8.5% decrease in attendance for this year. There was a decrease in attendance in visual arts due to the museum closure from January – March 8, 2019 due to the anticipated museum renovations. There was also a decrease in Performing Arts due to the cancellation of performances and events due to the fire and water damage. HLA, however, did see an increase in attendance of 148%, and education outreach of 25% from this same period last fiscal year 2018.

Revenue through March 2019 is \$341,531. This represents a 4.6% decrease in revenue compared to the same period in FY18. Total needed revenue to meet our operating budget is \$524,300. The decrease is partly due to the cancellation of rentals, performances and events in our Performing Arts due to the fire and water damage in early March. However, we did see an increase in revenue from our facility rentals from property leases and education building rentals.

NHCC Foundation Director Roberta Ricci reported that the Foundation raised one million sixty-five thousand dollars at the Legislative Session. Ricci also congratulated Edward Lujan for all his hard work during the Legislative Session. Ricci also congratulated Kristin Garcia on her hard work on increased memberships for the Foundation.

Ricci also asked board members to save the date, September 7, 2019 for Maravilla. The theme for this year's Maravilla is Peru. Saucedo expressed his excitement to hear about Maravilla and congratulated the Foundation for their hard work at the Legislative Session.

V. Adjournment

McIntyre made a motion to adjourn, Brown seconded the motion, and it passed unanimously.

The meeting adjourned at 2:55 pm.

Board President _____ **Date** _____

Board Secretary _____ **Date** _____