

**NATIONAL HISPANIC CULTURAL CENTER
BOARD OF DIRECTORS MEETING
MINUTES FOR June 9, 2016**

A meeting of the National Hispanic Cultural Center Board of Directors was held on Thursday, June 9, 2016, in the Salón Ortega in the History and Literary Arts Building of the National Hispanic Cultural Center at 1701 4th Street SW, Albuquerque, NM 87102.

I. Administrative Actions

Call to Order and Roll Call.....Christopher Saucedo

The meeting was called to order by NHCC Board of Directors President Christopher Saucedo, at 1:39 pm with the following individuals in attendance:

Board Members: Christopher Saucedo, Darren Cordova, Carl Foster, Albert Gallegos, Daniel Gallegos, Annette Garcia, Paul Maestas, Brookes McIntyre, Carolyn Ortega, Sarah Brown, Bill Miera, and Rebecca L. Avitia (non-voting, ex-officio). (The following Board Members were not present for the meeting: Phil Archuleta, Kirk Clifton, Margie Huerta, Yvett Vazquez-Elias, and LeeAnna Fresquez.)

Guests: NHCC Deputy Director Alberto Cuessy, NHCC Visual Arts Director Tey Marianna Nunn, Assistant Attorney General Jennifer Salazar, NHCC Foundation Director Anna Sanchez, NHCC Board Administrator Rosemary Garcia, and DCA Cabinet Secretary Veronica Gonzales.

Public & Staff: NHCC Foundation Chair Emeritus Edward Lujan, David Gabel, Elsa Menendez, Joseph A. Wasson Jr., Anna Uremovich, Nicole Larranaga, Juanita Ramirez, Alicia Tenorio, Jose Guzman, James Root, NHCC Contract Curator Jadira Gurule, Albuquerque Journal Reporter Adrian Gomez, and NHCC Docents Marcela Gutierrez and Betty Jo Chavez.

Approval of Agenda.....Christopher Saucedo

NHCC Board President Christopher Saucedo called for a motion to approve the agenda.

Albert Gallegos made a motion to accept the agenda. Carolyn Ortega seconded the motion, and it passed unanimously.

Approval of April Board Meeting Minutes.....Christopher Saucedo

Christopher Saucedo presented the April 21, 2016 Board Meeting Minutes to the Board, as contained in the Board materials.

Gallegos made a motion to accept the minutes. Paul Maestas seconded the motion, and it passed unanimously.

II. Business Items

New Business

- Presentation of Visual Arts Acquisition.....Tey Marianna Nunn

Visual Arts Program Director Tey Marianna Nunn presented acquisitions contained in the Board materials, including the following: Untitled weaving by artist Ron Cooper, donated by Ray A. Graham; Painting *The Sleeping Giant*, by artist, Eric J. Garcia, received and accepted by the NHCC in partial payment for facilities rental by the artist; Multi-Media Works "*Busto Desnudo*" by artist Fanny Rabel, donated by Sandra Wilks; Print, *La Dama* by artist, Julio Chico, donated by Sandra Wilks; ~~three pieces~~ of ceramics from Mata Ortiz, Mexico, donated by Maria Crill; prints *Resguardo*, *Marta Lopez* and *Visión*, with the first two by undetermined artists and the third by artist Juan Ramon Velasquez, donated by National Hispanic Cultural Center Foundation. five pieces

Gallegos made a motion to accept the acquisitions contained in the Board materials. Darren Cordova seconded the motion, and it passed unanimously.

- Presentation of History & Literary Arts Acquisitions.....Anna Uremovich

History & Literary Arts Archivist Anna Uremovich presented the HLA acquisitions contained in the Board materials, which included a series of genealogy books donated by Edward Lujan; children's books donated by Susan Guevara, a young adult book donated by Linda Covella; an archival annotated copy of *Teoria de la Musica*, donated by Keri Piehl; and New Mexico Highway Maps from 1938, 1941, and 1957 (showing city & town locations) donated by the United States Geological Survey-Albuquerque Office.

Brookes McIntyre made a motion to accept the HLA acquisitions. Carl Foster seconded the motion, and it passed unanimously.

- Presentation of Approval of Lease to Opera Southwest.....Rebecca Avitia

NHCC Executive Director Rebecca Avitia presented a lease of office space with Opera Southwest, relating to space on the second floor of the Performing Arts building and generating \$6,000 annually in revenue. Foster expressed concern at not having received the draft lease earlier. Avitia indicated that this lease was on the same template previously approved by the Board for other tenants, the legal and tenant review process prevented providing this lease to the Board earlier, and also indicated the urgency of executing this lease in order to capture this time-sensitive opportunity.

Cordova made a motion to accept the Lease to Opera Southwest. Annette Garcia seconded the motion, and it passed with all in favor except Foster.

- Presentation and Approval of Renewal of General Operating Agreement with NHCC Foundation.....Rebecca Avitia

Avitia presented a one-year renewal of the General Operating Agreement between the NHCC and NHCC Foundation, originally entered into May 7, 2015, and subsequently amended by the Board.

Foster made a motion to accept the Renewal of the General Operating Agreement. Gallegos seconded the motion, and it passed unanimously, with the following Board members abstaining: McIntyre, Sarah Brown, and Bill Miera.

- **Presentation & Approval of Changes in Admission Hours & Prices.....Rebecca Avitia**

Avitia presented a proposal to increase Art Museum admissions from the current prices, which are \$3.00 for those 16 and older, free for those under 16, and free for everyone every Sunday. The proposed revised admission prices are \$6.00 for those 16 and older, free for those under 16, and free for everyone on the first Sunday of each month only. In addition, the proposal calls for a \$1.00 discount for New Mexico residents, continuing the free entrance for active Duty Military Personnel, Foundation members and for senior citizens on Wednesdays.

McIntyre made a motion to accept the proposed changes in admission prices, effective July 1, 2016. Maestas seconded the motion, and it passed unanimously.

III. Reports

Board President's Report.....Christopher Saucedo

No report given.

DCA Report.....Cabinet Secretary Veronica Gonzales

Cabinet Secretary Veronica Gonzales reported that in order to reduce our state budget deficit New Mexico Health and Cultural Affairs departments will be submitting a Reduction in Force proposal to the State Personnel Board, and DCA will be reducing operating hours of some state-run museums and historic sites. For the Department of Health, it means they will pare back on state funded contracts, trimming general fund contracts for education, preventive care and direct care, and not filing vacant positions. Department of Cultural Affairs will be requesting a reduction in force of 11 employees, leave vacant staff positions open, freeze noncritical contracts, increase admission prices, limit and reduce overtime usage, and trim the schedules of some of the museums and historic sites. Specifically at the NHCC, Gonzales stated that one of the positions proposed for the Reduction in Force is at the NHCC, and the NHCC will also be holding two of its vacancies. The DCA reduction in force will be up for consideration at the NM State Personnel Board on July 21, 2016. Gonzales concluded by stating that no further reductions in force are anticipated for this fiscal year, however, if the budget for Fiscal Year 2018 does not increase the DCA budget, DCA will likely have to consider and implement additional reductions in force at that time.

Board Secretary's Report.....Brookes McIntyre

At McIntyre request, Board President Saucedo thanked the HLA volunteers and the two Volunteer Coordinator volunteers for their hard work in the library and maintaining volunteer duties while the position of Volunteer Coordinator remains unfilled.

Attorney's Report.....Jennifer Salazar

No report given.

NHCC Executive Director's Report.....Rebecca Avitia

Executive Director Rebecca Avitia reviewed planned programming closures during non-peak seasons and the plan for those periods. Avitia also reviewed a spreadsheet of upcoming programming, shared recent sponsorship acquisitions – specifically including from NHCC Foundation Board Members - and urged NHCC Board members to send her information on any potential sponsors.

NHCC Deputy Director's ReportAlberto Cuessy

Attendance & Revenue Report and Capital Projects Report

Deputy Director Alberto Cuessy presented the Attendance and Revenue report contained in the Board materials, which included an increase of 247,000 visitors, reflecting a 28.5% increase, and a decrease in revenue by 9%. At McIntyre request, Cuessy stated that he would investigate further the decrease in revenue given increase in attendance. Saucedo asked Cuessy to prepare a five-year comparison of attendance and revenue at a future meeting.

Cuessy also updated the Board on Capital projects, including the following: Memorial Park landscaping moving forward, dividers for Education Building completed, letters of interest have been requested from vendors for the central dirt lot, an RFP format has been approved by the State for the Welcome Center.

NHCCF Report.....Anna Sanchez

NHCC Foundation Director Anna Sanchez reported that they have had several successful membership events. She also stated that the NHCC Foundation is exceeding past performance on acquiring Maravilla sponsors, stating that at this point last year there were 9 sponsors, and this year there are already 27 confirmed sponsors including several Foundation directors.

Board Finance Committee Report.....Paul Maestas

Maestas acknowledged committee members McIntyre, Garcia, Gallegos and Miera for attending the committee meetings, in which they meet Foundation Director Anna Sanchez, NPBOR staff and Center staff. He reiterated the committee's goal to increase transparency and enhance collaboration and understanding between the Foundation and Center with regard to financial statements. The Foundation's clean audit of 2015 and the confirmation of compliance with auditors' suggestions, and the excellent progress in the reduction of debt are indicative of the improved situation.

IV. Public Comment

Bill Miera commended the NHCC Foundation on their clean audits, and work with the NHCC Finance Committee, thanking Anna Sanchez and Foundation staff.

Carolyn Ortega invited everyone to attend the Atrisco Companies, *Mariachi Spectacular* on July 13, 2016 @ 6 p.m. at the National Hispanic Cultural Center.

Edward Lujan reported that he is proud of the continued progress with the events and staff here at the Center and especially the progress in the planning for Maravilla.

NHCC Board Administrator and Executive Assistant Rosemary Garcia stated that she is the NHCC staff member impacted by DCA's proposed reduction in force, and read a letter to the Board describing her years at the Center, both as a docent and a staff member. She stated that her office is an extension of the Executive Director's office and as such is a critical position, yet this is the position that will be eliminated per the Reduction in Force decision.

Volunteers Betty Jo Chavez and Marcela Gutierrez, and Board members Gallegos, Garcia, Cordova, and McIntyre all expressed their appreciation for Garcia's dedication to the NHCC.

V. Adjournment

Foster made a motion to adjourn. McIntyre seconded the motion, and it passed unanimously.

The meeting adjourned at 3:41pm.

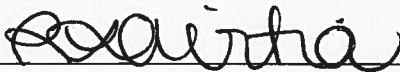
Board President



Date

8-18-2016

Board Secretary



Date

8/18/16