

**NATIONAL HISPANIC CULTURAL CENTER
BOARD OF DIRECTORS MEETING
MINUTES FOR April 21, 2016**

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A meeting of the National Hispanic Cultural Center Board of Directors was held on Thursday, April 21, 2016, in the Multi-Purpose Room in the Pete Domenici Education Building of the National Hispanic Cultural Center at 1701 4th Street SW, Albuquerque, NM 87102.

I. Administrative Actions

Call to Order and Roll Call.....Darren Cordova

The meeting was called to order by NHCC Board of Directors Vice President Darren Cordova, on behalf of NHCC Board of Directors President Christopher Saucedo, at 1:41pm with the following individuals in attendance:

Board Members: Darren Cordova, Carl Foster, Albert Gallegos, Daniel Gallegos, Annette Garcia, Margie Huerta, Paul Maestas, Brookes McIntyre, Carolyn Ortega, Yvett Vazquez-Elias, Sarah Brown, Bill Miera, and Rebecca L. Avitia (non-voting, ex-officio). (The following Board Members were not present for the meeting: Phil Archuleta, Kirk Clifton, Christopher Saucedo, and LeeAnna Fresquez.)

Guests: NHCC Deputy Director Alberto Cuessy, NHCC Visual Arts Director Tey Marianna Nunn, Assistant Attorney General Jennifer Salazar, NHCC Foundation Director Anna Sanchez, NHCC Board Administrator Rosemary Garcia, and DCA Cabinet Secretary Veronica Gonzales.

Public & Staff: NHCC Foundation Chair Emeritus Edward Lujan, David Torres, Elsa Menendez, Joseph A. Wasson Jr., Reeve Love, Anna Uremovich, Nicole Larranaga: NHCC Contract Curator Jadira Gurule, Albuquerque Journal Reporter Adrian Gomez, and NHCC Docents Marcela Gutierrez, and Betty Jo Chavez.

Approval of Agenda.....Darren Cordova

NHCC Board Vice President Darren Cordova called for a motion to approve the agenda, after noting that NHCC Foundation Director and Margie Huerta will have to leave early, so there may need to be an adjustment to the order of items.

**Albert Gallegos made a motion to accept the agenda.
Margie Huerta seconded the motion, and it passed unanimously.**

Approval of February Board Meeting Minutes.....Darren Cordova

Darren Cordova presented the February 11, 2016 Board Meeting Minutes to the Board, as contained in the Board materials.

**Albert Gallegos made a motion to accept the minutes.
Yvett Vazquez-Elias seconded the motion, and it passed unanimously.**

II. Business Items

New Business

- Presentation of Visual Arts Acquisition.....Tey Marianna Nunn

Visual Arts Program Director Tey Marianna Nunn presented acquisitions contained in Board materials, including the following: *Nativity Sculpture*, by an unidentified artist, donated by Wilcke Smith, *Sculpture of Nuestra Señora de Guadalupe*, by artist, Margarito Mondragón, acquired by the donors from Spanish Market, Photograph “*Dama a Caballo*” by artist, Ana Rosa Rivera Marrero, facilitated by Rebecca Avitia and donated by the National Hispanic Cultural Center Foundation, Celebratory Poster, *En Recordacion* by an unidentified artist, donated by Rebecca Avitia, Poster, *El Artesano: Simbolo y Tradicion de un Pueblo* by J. Rosado Velez, donated by Rebecca Avitia, Poster, *El Artesano en Nostalgia, Inspiracion y Esperanza*, by J.M. Ivanzo, donated by Rebecca Avitia.

Dr. Nunn concluded by inviting Board members to the Exhibition Opening Reception of *The House on Mango Street* on Friday, April 29, 2016, 5:30 – 7:30 p.m.

**Yvett Vazquez-Elias made a motion to accept the acquisitions contained in the Board materials.
Annette Garcia seconded the motion, and it passed unanimously.**

- Presentation of History & Literary Arts Acquisitions.....Anna Uremovich

History & Literary Arts Archivist Anna Uremovich presented the HLA acquisitions contained in the Board materials, which included a series of Children’s Corner Books Acquisitions made possible by a New Mexico Library Foundation grant and several children’s books donated by Performing Arts Program Director Reeve Love.

**Albert Gallegos made a motion to accept the HLA acquisitions.
Carolyn Ortega seconded the motion, and it passed unanimously.**

- Presentation of MOU on National Hispanic Arts Institute and Workshop.....Rebecca Avitia

NHCC Executive Director Rebecca Avitia reported that the NHCC received \$639,000 in capital funding from the legislative session for the National Hispanic Arts Institute and Workshop, and thanked Edward Lujan for all of his efforts to make this happen. Discussion followed regarding the collaboration on this project with Central New Mexico Community College. Carl Foster asked if the capital outlay money would all go into this project, and Avitia stated that it would.

Yvett Vazquez-Elias made a motion to accept the MOU between the NHCC/CNM and DCA. Margie Huerta seconded the motion, and it passed unanimously.

- Presentation of Amended, Renewal of Pop Fizz Lease.....Rebecca Avitia

Avitia reported on a proposed amendment to the Pop Fizz Premises Lease, and reviewed details regarding the sections on the property leased, the lease term, the removed option to renew, and the rent amount. Avitia explained that the rent payment was based on the earlier appraisal conducted of the space, with a pro-ration of spaces that are not usable a portion of the time, such as the outside space.

Albert Gallegos made a motion to accept the Amended Pop Fizz Lease presented. Margie Huerta seconded the motion, and it passed unanimously.

- Presentation of Temporary Mural PolicyRebecca Avitia

Avitia presented the Temporary Mural Policy, which pertains to those murals that are not intended to be maintained, preserved or displayed for longer than six months: are not a part of the Visual Arts Collection or otherwise subject to the NHCC Collections Policy: and do not have to be presented to the NHCC Collection Committee and NHCC Board of Directors for approval.

Albert Gallegos made a motion to accept the Temporary Mural Policy. Margie Huerta seconded the motion, and it passed unanimously.

Old Business

- Presentation of Updated Safety Procedures.....Rebecca Avitia

Avitia presented the Updated Safety Procedures, reporting that she met with the CWA Union twice, received staff, volunteers, and legal input. Carl Foster asked if we are requiring volunteers to be finger printed. Avitia responded that volunteers who do not usually work with children, will not be required to have background checks. Carl Foster expressed concern that the Center has not yet implemented items in the Safety Procedures. Avitia responded by stating that all items in the Procedures had already been implemented except those that could not be until it was a formal document.

Carolyn Ortega made a motion to adopt the revised Safety Procedures. Margie Huerta seconded the motion, and it passed with all but Carl Foster voting in favor of the motion and Foster voting against it.

- Ratification of Revised NHCC Foundation Lease and Acceptance of In-kind Payments under NHCC Foundation Space Lease.....Rebecca Avitia

Avitia presented the Revised NHCC Foundation Lease, reporting that the Lease was reviewed by the Board in December 2015, and also went to the New Mexico State Board of Finance twice. It specifically includes (1) an increased square footage rental price to account for incorporated services provided by the Center and joint equipment usage and (2) a revised term of one year with four one-year options to renew, rather than a single five year term. Discussion ensued regarding the ratification.

**Brookes McIntyre made a motion to accept the revised Lease.
Albert Gallegos seconded the motion, and it passed unanimously.**

Assistant Attorney General Jennifer Salazar then suggested that the Board also consider a motion to authorize the NHCC Executive Director to accept in-kind payments of goods and services from the Foundation as rent payments, as contemplated in the Lease.

**Brookes McIntyre made a motion to allow the NHCC Executive Director to accept in-kind payments of goods and services from the Foundation pursuant to the Lease.
Carolyn Ortega seconded the motion, and it passed unanimously.**

III: Reports

NHCCF Report.....Anna Sanchez

NHCC Foundation Director Anna Sanchez reported that at the last Foundation’s Board meeting six committees were developed and would begin meeting, including one focused on development efforts. Sanchez also reported she has held at least 30-35 meetings with potential *Maravilla* sponsors, and nine are already committed for the *Maravilla* event. The Foundation also is having a member’s only preview of the Center’s newest exhibit; *House on Mango Street* on Friday, April 29, 2016 at 5:00 p.m.

Board President’s Report.....Christopher Saucedo

On behalf of Board President Christopher Saucedo, Avitia reported that if any of the Board members are interested in serving on the Naming Rights Committee to contact Saucedo, as he intended to call the Committee together to consider several naming opportunities.

DCA Report.....Cabinet Secretary Veronica Gonzales

Cabinet Secretary Veronica Gonzales gave an update on the budget, reporting that there is reduced revenue across the state. She stated that efforts are being taken to stabilize agencies, including the decision to fill only crucial positions, and that a potential operational plan will be presented to the NHCC Board at their next meeting for the Board’s approval. In conclusion, Secretary Gonzales reported that as a result of her earlier trip to Mexico, organizations of that country might be coming to the United States to work on possible collaborations with New Mexico organizations, including the NHCC.

Board Secretary’s Report.....Brookes McIntyre

No report was given.

Attorney's Report.....Jennifer Salazar

No report was given.

NHCC Executive Director's Report.....Rebecca Avitia

Avitia reported on several new partnerships, including a new collaboration with the New Mexico Philharmonic on their Young Musicians Institute and with Opera Southwest to commission a *Bless Me, Ultima* opera. Avitia also reported on several new sponsorships and advances in fundraising efforts, including La Vida Llena sponsoring the opening reception for *The House on Mango Street*, and the Albuquerque Journal becoming the NHCC Performing Arts Season Media Sponsor for 2016-2017.

Programmatically, Avitia reported on the Education Building exhibit, featuring the works and life of composer Manuel Areu; the HLA exhibit *Moving Forward, Looking Back: Journeys Across the Old Spanish Trail*, a collaboration with Spain Arts and Culture; and the newest Art Museum exhibition, *The House on Mango Street*, inspired by Sandra Cisneros book of the same name. Avitia invited Board members to join her and Dr. Tey Nunn for a preview of the exhibit immediately following the meeting. Avitia also reported that she is working on a value statement with the staff, and hopes to present it to the Board as an informational item at the June meeting. Albert Gallegos thanked Avitia and the NHCC for bringing the new History and Literary Arts exhibit *Moving Forward, Looking Back: Journeys Across the Old Spanish Trail*, and encouraged Board members to visit it.

NHCC Deputy Director's ReportAlberto Cuessy

Attendance & Revenue Report and Capital Projects Report

Deputy Director Alberto Cuessy presented the Attendance and Revenue report contained in the Board materials, which included the news of attendance increases by 52, 000 for the year. Avitia added that we expected 250,000 for this fiscal year, and now appear well on our way to achieving those expectations. Cuessy also reported our Revenue for the year to date has increased by \$11,000.

Cuessy updated the Board on Capital projects, including the following: Education Building dividers in classrooms have been installed in the classrooms and will be installed in the Grand Hall by the end of the fiscal year; the landscaping in the Memorial Park is ongoing and expected to be completed this calendar year; security cameras installed and improved lighting have been installed throughout campus; and a determination is on-going on the method to be used to select the designer for the central dirt lot space.

Board Finance Committee Report.....Paul Maestas

Chairman Maestas reported that meetings have concentrated in the past on Foundation financials but the next Finance Committee meeting on April 28, 2016 at 10:30 a.m. will look at Center financials.

IV. Public Comment

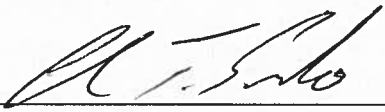
Edward Lujan congratulated the NHCC for the increase in attendance, adding that the activity on campus is amazing, and that he has not seen as much activity on the campus since the Center opened.

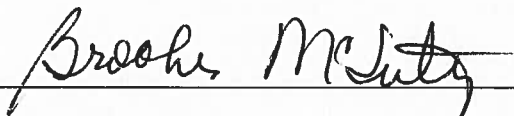
V. Adjournment

Carl Foster made a motion to adjourn.

Brookes McIntyre seconded the motion, and it passed unanimously.

The meeting adjourned at 3:37pm.

Board President  **Date** 6-9-2016

Board Secretary  **Date** 6-9-2016