

NATIONAL HISPANIC CULTURAL CENTER  
BOARD OF DIRECTORS MEETING  
MINUTES FOR AUGUST 18, 2016

A meeting of the National Hispanic Cultural Center Board of Directors was held on Thursday, August 18, 2016, in the Sal3n Ortega in the History and Literary Arts Building of the National Hispanic Cultural Center at 1701 4<sup>th</sup> Street SW, Albuquerque, NM 87102.

**I. Administrative Actions**

Call to Order and Roll Call.....Christopher Saucedo

The meeting was called to order by NHCC Board of Directors President Christopher Saucedo, at 1:42 pm with the following individuals in attendance:

**Board Members:** Christopher Saucedo, Phil Archuleta, Carl Foster, Albert Gallegos, Daniel Gallegos, Margie Huerta, Paul Maestas, Bill Miera, Carolyn Ortega, and Rebecca L. Avitia (non-voting, ex-officio). (The following Board Members were not present for the meeting: Sarah Brown, Darren Cordova, Kirk Clifton, Yvett Vazquez-Elias, Annette Garcia, LeeAnna Fresquez, and Brookes McIntyre.)

**Guests:** NHCC Visual Arts Director Tey Marianna Nunn, NHCC Foundation Director Anna Sanchez, and NHCC Board Administrator Alicia Tenorio.

**Public & Staff:** NHCC Foundation Chair Emeritus Edward Lujan; NHCC Staff David Gabel, Anna Uremovich, and Nicole Larranaga; NHCC Contract Curator Jadira Gurule; and Albuquerque Journal Reporter Adrian Gomez.

Approval of Agenda.....Christopher Saucedo

NHCC Board President Christopher Saucedo called for a motion to approve the agenda.

**Albert Gallegos made a motion to accept the agenda. Phil Archuleta seconded the motion, and it passed unanimously.**

Approval of June Board Meeting Minutes.....Christopher Saucedo

Christopher Saucedo presented the June 9, 2016 Board Meeting Minutes to the Board, as contained in the Board materials.

**Albert Gallegos made a motion to accept the minutes. Carolyn Ortega seconded the motion, and it passed unanimously.**

**II. Business Items**

**New Business**

- Presentation & Approval of Visual Arts Acquisition.....Tey Marianna Nunn

Visual Arts Program Director Tey Marianna Nunn presented acquisitions contained in the Board materials, and shared the success of the Art of Acquisition exhibition and its reception. Discussion ensued regarding the selection process and reasons for selecting certain pieces contained in the proposed acquisitions.

**Margie Huerta made a motion to accept the acquisitions contained in the Board materials. Paul Maestas seconded the motion, and it passed, with Albert Gallegos voting against three of the 17 presented acquisitions.**

- Presentation & Approval of History & Literary Arts Acquisitions.....Anna Uremovich

History & Literary Arts Archivist Anna Uremovich presented the HLA acquisitions contained in the Board materials.

**Margie Huerta made a motion to accept the HLA acquisitions. Albert Gallegos seconded the motion, and it passed unanimously.**

- Presentation & Approval of General NHCC Acquisition.....Rebecca Avitia

NHCC Executive Director Rebecca Avitia presented the acquisition of a Rudolfo Anaya sculpture by Reynaldo “Sonny” Rivera, donated by Mr. Anaya. In accordance with the wishes of Mr. Anaya and with the agreement of the Visual Arts Collection Committee, Avitia asked that the sculpture be accepted by the Board as a general NHCC acquisition, rather than a Visual Arts/Art Museum acquisition, to allow more continuous display in areas like the Library, History and Literary Arts Building and Roy E. Disney Center for Performing Arts. Discussion ensued regarding prior instances of and authority to accept general acquisitions. Ortega requested that Avitia prepare proposed revisions to the Collections Policy to address general acquisitions.

**Albert Gallegos made a motion to accept the sculpture as a general NHCC acquisition. Daniel Gallegos seconded the motion, and it passed unanimously.**

- Presentation & Approval of Room Rental to Dance Expose.....Rebecca Avitia

Avitia presented the Rental Agreement contained in the Board materials. Avitia explained that while the lease is for a low rental fee, its term extends beyond 45-days, and therefore requires Board approval. Daniel Gallegos requested that a 1-year term (from date of the last signature) be added to the agreement.

**Margie Huerta made a motion to enter the Rental Agreement with the modification proposed by Daniel Gallegos. Paul Maestas seconded the motion, and it passed unanimously.**

- Renew Liquor License from M’Tucci’s.....Rebecca Avitia

Avitia presented the proposed Liquor License Lease Agreement Amendment #1 with M’tucci’s Latin Cocina. Avitia explained that the amendment extends the term of the liquor license lease to match the

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extended premises lease, previously approved by the Board. Discussion ensued regarding the cost of the license to the NHCC in relation to the revenue from the lease of the license.

**Bill Miera made a motion to enter the liquor license lease amendment. Carolyn Ortega seconded the motion, and it passed unanimously.**

**III. Reports**

Board President’s Report.....Christopher Saucedo

Due to budget cuts initiated for fiscal year 2017, Saucedo informed the Board that meetings will be reduced from six to four per year. Therefore, the next NHCC Board meeting will be on December 8, 2016.

Saucedo invited Board members to provide him feedback on streamlining the process for the Division Director’s annual evaluation. He will call a committee to review the process and gather information for evaluation. Saucedo previously used evaluations of other Division Directors as samples to create a process and format. Foster suggested that expectations and objectives be set by the Board each year to allow the Executive Director to anticipate these and respond in writing. Saucedo stated that expectations and objectives should come from the Secretary given her oversight of operational and budgetary matters, but did invite Foster to join the committee. Albert Gallegos also offered to join the committee.

Finally, Saucedo encouraged Board members to express their support of the NHCC to legislators given the recent directive for all State agencies to cut budgets by 5 percent.

DCA Report.....Cabinet Secretary Veronica Gonzales

No report given due to DCA Cabinet Secretary Veronica Gonzales’ attendance at a conflicting Division Directors meeting in Santa Fe today.

Board Secretary’s Report.....Brookes McIntyre

No report given due to the Board Secretary’s absence from today’s meeting.

NHCC Executive Director’s Report.....Rebecca Avitia

Executive Director Rebecca Avitia encouraged Board members to attend the Salud y Sabor event that evening, celebrating Puerto Rico, as well as several upcoming performances and Maravilla. Avitia also encouraged Board members to attend the launch of UberEspanol taking place at NHCC on August 22, 2016, and the CYFD Event on September 16, 2016. Avitia mentioned that Alicia Tenorio would be assisting with the Board Administrator duties with backup from Nicole Larrañaga for confidential matters in order to keep Alicia Tenorio a union covered employee. Lisa Lopez will also be assisting with Board Administrator duties such as setup for meetings and per diem requests.

Avitia asked for the Board’s continued patience with NHCC staff, and reminded the Board that the NHCC now only has 24 filled positions as opposed to its once 39 full-time employees.

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NHCC Deputy Director's Report ..... Rebecca Avitia

Attendance & Revenue Report and Capital Projects Update

Avitia reported on behalf of Deputy Director Alberto Cuessy, who was unable to attend the meeting, and presented the Attendance and Revenue report contained in the Board materials, which covers fiscal year 2016. The report shows an overall increase of 30.9% in attendance, with total attendance at 282,414. The report also shows an overall increase of 11.2% in revenue, with total revenue at \$428,035.12. Avitia also reviewed a 5-year comparison of attendance and revenue for the NHCC, prepared at Saucedo's prior request.

Avitia then updated the Board on Capital projects, including the following: Memorial Park landscaping nearly complete, with only southern portion yet-to-be completed. The Request for Proposals for the Welcome Center posted in July and many architects have expressed interest. The central dirt lot architect contract was held up due to the Department of Cultural Affairs General Counsel transition, but is now near completion. A pro bono architect has volunteered to assist in evaluating the cost per square foot to renovate the Annex.

NHCCF Report ..... Anna Sanchez

NHCC Foundation Director Anna Sanchez reported that they have record number of sponsors for Maravilla, which will be held on September 10, 2016, and encouraged all Board members to attend. Sanchez also described the collaborative process that was used to prepare a budget for the current fiscal year. She reported on the increase in donor events and asks matched to programs. Sanchez also reminded the Board that she is the only full time employee at the Foundation.

Board Finance Committee Report ..... Paul Maestas

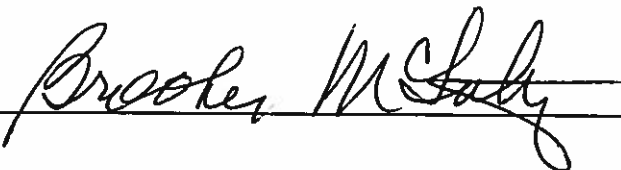
Paul Maestas reported on the last Board Finance Committee Meeting, held on June 23, 2016, stating that many Foundation Board members attended and reviewed financials and the budget. The Committee is also aware that all accounts are being reconciled between the NHCC and the Foundation, and will continue to be on a periodic basis. The next Board Finance Committee Meeting will take place on August 25, 2016 at 10:00 am in the Visual Arts Boardroom at the NHCC.

IV. Adjournment

**Carl Foster made a motion to adjourn. Albert Gallegos seconded the motion, and it passed unanimously.**

The meeting adjourned at 3:33 pm.

Board President  Date 12-15-2016

Board Secretary  Date 12-15-2016