

**NATIONAL HISPANIC CULTURAL CENTER
BOARD OF DIRECTORS MEETING MINUTES**

**September 13, 2018 at 2:30pm
National Hispanic Cultural Center
History and Literary Arts Building, Salon Ortega
1701 4th Street, SW, Albuquerque, NM 87102**

A meeting of the National Hispanic Cultural Center Board of Directors was held on Thursday, September 13, 2018, in the Salon Ortega in the History & Literary Arts Building of the National Hispanic Cultural Center at 1701 4th Street SW, Albuquerque, NM 87102.

I. Administrative Actions

Call to Order and Roll Call..... Christopher Saucedo

The meeting was called to order by NHCC Board of Directors President Christopher Saucedo at 2:37 pm with the following individuals in attendance:

Board Members: Christopher Saucedo, Phil Archuleta, Sarah Brown, Albert Gallegos, Annette Garcia, Paul Maestas, Brookes McIntyre, Bill Miera, and Rebecca L. Avitia (non-voting, ex-officio). (The following Board Members were not present for the meeting: Kirk Clifton, Darren Cordova, Yvett Vazquez- Elias, LeeAnna Fresquez, and Margie Huerta.)

Guests: DCA Cabinet Secretary Veronica Gonzales, NHCC Visual Arts Curator Jadira Gurule, NHCC Chief Registrar David Gabel, NHCC History and Literary Arts Program Director Valerie Martinez, NHCC Deputy Director Alberto Cuessy, NHCC Board Administrators Alicia Tenorio and Nicole Larrañaga, NHCC Foundation Director Roberta Ricci, NHCC Foundation Chair Emeritus Edward Lujan.

Public & Staff: NHCC Staff David Gabel, Annette Lujan, Troy Bradley, Kinsey Cooper, Elena Baca, Juanita Ramirez, Kristin Garcia, Elsa Menendez, Anna Uremovich, Renee Lovato, Santiago Candelaria, Jadira Gurule, Albuquerque Journal Reporter Adrian Gomez, Orae Dominguez, Brian Fitzgerald, Alan Peter, Pauline Anaya, Ericka Romero, Damian Montiel, Sara Montiel, John Lopez, and Anthony Romero.

Approval of Agenda..... Christopher Saucedo

Saucedo called for a motion to approve the agenda.

Gallegos made a motion to approve the agenda. McIntyre seconded the motion, and it passed unanimously.

Approval of June Board Meeting Minutes..... Christopher Saucedo

Saucedo presented the June 14, 2018, Board Meeting Minutes, as contained in the Board materials.

Gallegos made a motion to approve the minutes. Maestas seconded the motion, and it passed unanimously.

II. Business Items

New Business

- Presentation & Approval of Visual Arts Acquisitions.....Tey Marianna Nunn

Curator Jadira Gurule presented the visual arts acquisitions itemized in the Board materials on behalf of Visual Arts Program Director Tey Marianna Nunn. Discussion ensued regarding several of the pieces. It was noted that the Collections Committee reviewed the artwork and recommend its approval by the Board.

Miera made a motion to approve the artwork presented. McIntyre seconded the motion, and it passed with all in favor except for Albert Gallegos, who voted against.

- Presentation & Approval of Art Museum Admissions Desk Selection..... Tey Marianna Nunn

Chief Registrar David Gabel presented the proposed Art Museum admissions desk commission by Chris Sandoval.

Miera made a motion to accept the admissions desk commission proposed. Gallegos seconded the motion, and it passed unanimously.

- Presentation & Approval of History and Literary Arts (HLA) Acquisitions.....Valerie Martinez

HLA Program Director Valerie Martinez presented the history and literary arts acquisitions itemized in the Board materials.

Gallegos made a motion to approve the acquisitions as presented. Maestas seconded the motion, and it passed unanimously.

Old Business

- Presentation & Approval of FY2019 Open Meetings Act Resolution and Code of Conduct.....Rebecca Avitia

NHCC Executive Director Rebecca Avitia reviewed the FY19 Code of Conduct and Ethics and the FY19 Open Meetings Act Resolution. There are no significant changes to the documents from FY18, but they are required to be approved annually.

McIntyre moved to accept the Code of Conduct and Ethics. Maestas seconded the motion and it passed unanimously. Each Board member present signed the Code and submitted it.

McIntyre moved to accept the Open Meetings Act Resolution. Gallegos seconded the motion and it passed unanimously.

- Presentation & Approval of One-Year Renewal to La Fonda del Bosque Lease and Liquor License Lease.....Alberto Cuessy

NHCC Deputy Director Alberto Cuessy presented the one-year renewal of the La Fonda del Bosque Lease and Liquor License Lease. The only change to either is increasing the amount on the Liquor License Lease from \$100 to \$125 to cover the fee costs.

Miera moved to renew the La Fonda del Bosque premises lease. McIntyre seconded the motion, and it passed unanimously.

McIntyre moved to renew the Liquor License Lease. Gallegos seconded the motion, and it passed unanimously.

- Presentation & Approval of Play Everywhere Project.....Rebecca Avitia

Avitia shared a new private funding opportunity to support an active play space for all ages on the NHCC campus, in front of the Art Museum. The space would include a stage, interactive elements for engagement with kids, and areas to invite creativity. The process would be facilitated by KaBOOM! and funded by a private corporation. KaBOOM! is the national non-profit dedicated to bringing balanced and active play into the daily lives of all kids, particularly those growing up in poverty in America. The space would be designed by staff, community members and a taskforce of Board members on a specific design-day. Brown asked if the Foundation is supportive of this project, and Avitia stated that the Foundation is supportive and the donor is among those on the Foundation Board. Avitia indicated that the project is coming before the Board for approval of it, in concept, because the Board holds authority over the NHCC property.

Maestas moved in favor of moving forward with the project. McIntyre seconded the motion, and it passed unanimously.

- Appointment of Play Everywhere Project Task Force.....Christopher Saucedo

Saucedo called for volunteers to serve on this task force. Maestas and Brown both volunteered. Saucedo will review the Board list and make a final, third appointment.

III. Reports

Board President's Report.....Christopher Saucedo

Dept. of Cultural Affairs (DCA) Cabinet Secretary's Report.....Veronica Gonzales

DCA Cabinet Secretary Veronica Gonzales complimented the NHCC and NHCC Foundation for *Maravilla*, which continues to grow and improve, as well as NHCC Executive Director Rebecca Avitia for her tireless work. With the upcoming transition in the governorship of the state, DCA's primary focus will be on hiring to fill vacancies. DCA is also working on a transition report for the new administration – it will look at all divisions and the status of the department overall, including its budget, facilities and other key considerations. Gonzales invited Saucedo to let her know of any messages he and the Board would like her to include in the transition memo. Simultaneously, DCA is working on the FY20 budget, which was submitted to the Legislative Finance Committee and the Executive. The hearing on the budget is scheduled for November 14, 2018. DCA is still facing a \$5 million deficit, so this budget requests restoration of the budget to remedy this and also support various unfunded mandates. DCA is also working to highlight the legacy of this Administration, especially work done despite two major economic downturns.

Board Secretary's Report.....Brookes McIntyre

Board Secretary Brookes McIntyre will work with Board Administrator Alicia Tenorio to send out letters to all Board members who are not present today to be sure they receive and sign the FY19 Code of Conduct and Ethics.

Board Finance Committee Report.....Paul Maestas

Finance Committee Chair Paul Maestas reported on their July 19 meeting, when the Committee reviewed the financials closely for both the NHCC Foundation and the NHCC. The Committee includes members of the NHCC and NHCC Foundation Boards, as well as Rebecca Avitia, Alberto Cuessy and Roberta Ricci. Maestas thanked Bill Miera and Sarah Brown, who are cycling off of the committee, for the business acumen they brought to their committee work. At the last meeting, representatives of Baca and Howard PC, certified public accountants reviewed the May financials, Avitia reviewed the new Foundation financial procedures, and Alberto Cuessy presented the NHCC budget for FY2018. The Foundation continues to show overall improvement in process and procedures, and a healthy bottom line. The NHCC continues to do more with less thanks to the incredible commitment and achievements of its employees and volunteers. The Foundation's FY2018 audit will be completed by CliftonLarsonAllen LLP in late September and the 990 will be submitted in November.

NHCC Executive Director's Report.....Rebecca Avitia

- Introduction of New NHCC and NHCC Foundation Staff

Avitia welcomed the NHCC staff, Rodney "RJ" Williams, Jr., Elizabeth Miera, Matthew Luxon, Bryce Holston, Evelyn Archuleta, Tino Herrera, Joshua Barreras, and Joel Arrellano and the NHCC Foundation staff, Roberta Ricci. In doing so, Avitia thanked Secretary Gonzales for DCA's funding and support of the security staff transition from contract to full-time staff and for the facilities position.

- Update on Strategic Plan Progress

Avitia let the Board know that the staff have been meeting and are actively working on moving the strategic plan objectives forward utilizing small groups with co-leads for each. At the December meeting, the Board will start receiving updates on the objectives directly from those team leads.

- Presentation of FY2019 Programming
 - Performing Arts Season (Elsa Menendez & Reeve Love)

Performing Arts Director Elsa Menendez shared with the Board the capacity development work planned in support of our performing arts partners, as well as the update that all season tickets are now on sale. McIntyre asked if the theatre team is fully staffed. Avitia answered that the Tech Supervisor position continues to be vacant and, if filled internally, will be a continuing vacancy that will cause an ongoing reduction in performing arts programming. Avitia did indicate, however, that as soon as the team is fully staffed, the programming will be able to be increased again to its levels from one year ago.

Performing Arts Director Reeve Love shared how positive the proposal process response was, and the increase in *ballet folklorico* programming that is largely a result of the tremendous proposals in this area.

Theatre offerings will also be exciting this year, including three world premieres by Latinx playwrights and a fourth presentation of a play never before presented in Albuquerque.

- o History and Literary Arts Exhibits and Programming (Valerie Martinez)

History and Literary Arts Program Director Valerie Martinez presented both continuing and new programming, including the 29 listed in the Board materials. An interim exhibit is coming up celebrating the six Hispanic Congressional Medal of Honor recipients from New Mexico, called “New Mexico Hometown Heroes.” Upcoming large programs include the children’s bilingual book festival (on April 27, 2019), a family DNA/genealogy project, and the Iluminarte 2018 project focused around *luminarias v. farolitos*.

NHCC Deputy Director’s ReportAlberto Cuessy

NHCC Deputy Director Alberto Cuessy presented the attendance and revenue report and the Capital Projects Update contained in the Board packet. Finally, Cuessy presented the Dyron Murphy Facilities Assessment of the NHCC campus. The report is very comprehensive and prioritizes several of the facilities needs and identifies \$6 million in life and safety facility issues in year one.

NHCC Foundation ReportRoberta Ricci

NHCC Foundation Director Roberta Ricci thanked everyone for the opportunity to serve in this position. Ricci is from the South Valley, was here at the NHCC groundbreaking, and even volunteered for several years at *Maravilla*. Ricci thanked all for their support of the Foundation, including through *Maravilla*. Preliminary results for *Maravilla* will be a net of \$214,000, which is a significant increase from \$183,000 in 2017. In addition to *Maravilla*, over her first month, Ricci has met with all NHCC Program Directors and the NHCC Foundation Executive Committee members individually. Ricci also looks forward to meeting with the Board members of the NHCC individually. Finally, Ricci commended NHCC Foundation staff Kristin Garcia for her incredible work over the past few months and Yari Peña for working *Maravilla* even after taking the LSAT that morning.

IV. Adjournment

McIntyre made a motion to adjourn, Gallegos seconded the motion, and it passed unanimously.

The meeting adjourned at 4:37pm.

Board President _____ **Date** _____

Board Secretary _____ **Date** _____